

Health and Social Care Information Centre (ENDPB)

Board Meeting – Public Session

Title of Paper:	Update on action points from previous meeting
Board meeting date:	19 June 2013
Agenda Item No:	HSCIC 13 05 02 (c)
Paper presented by:	Chair
Paper prepared by:	Ruth Miller, Board Secretary
Paper approved by (Sponsor Director)	
Purpose of the paper:	To share update on action points from previous meetings for information
Actions required by the Board:	As above

Agenda Item HSCIC IC 13 05 02 (c)

Summary of progress against Board meeting action points

√ = done, c/f = on-going

Status	Summary of Action	Commentary
c/f	Draw up programme of pre-Board meeting sessions	CEO to discuss with new Chair
√	Continue to review and enhance the Board performance pack	On agenda for 19 June
c/f	Produce an action plan and timetable on development of SLAs/MoUs with customers	Update to be given on 19 June