

HSCIC – Draft Board Business Schedule 2013-14

26 April 13	30 May 13	12 June 13	19 June 13	24 July 13	18 Sept 13	23 Oct 13	20 Nov 13	18 Dec 13	22 Jan 14	19 Feb 14	19 March 14
<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>	<i>Governance & Accountability</i>
Declaration of Interests Minutes of meeting on 3 April – to ratify Progress on action points Recommendation on appointment of deputy Chair – for approval Recommendation on appointment of Caldicott Guardian and SIRO - for approval Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meeting on 26 April – to ratify Progress on action points Progress on preparation of annual report and accounts for HSCIC (SpHA) Forward Board business schedule for 2013-14	Declaration of Interests Annual Report and accounts 2012-13 for HSCIC (SpHA) – for approval	Declaration of Interests Minutes of meeting on 30 May – to ratify Progress on action points Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meetings on 12 and 19 June – to ratify Progress on action points Framework agreement with DH – for approval Corporate Governance Manual – for approval Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meeting on 24 July – to ratify Progress on action points Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meeting on 18 Sept – to ratify Progress on action points Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meeting on 23 Oct – to ratify Progress on action points Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meeting on 20 Nov – to ratify Progress on action points Arrangements for annual review of Board effectiveness Forward Board business schedule for 2013-14	Declaration of Interests Minutes of meeting on 18 Dec – to ratify Progress on action points Forward Board business schedule for 2014-15	Declaration of Interests Minutes of meeting on 22 Jan – to ratify Progress on action points Outcome of annual review of Board effectiveness Forward Board business schedule for 2014-15	Declaration of Interests Minutes of meeting on 19 Feb – to ratify Progress on action points Forward Board business schedule for 2014-15
<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>	<i>Strategic/Policy Items</i>
Strategic direction and engagement approach Update on response to Francis recommendations	Approach to patient and public engagement			To be confirmed	Mid-year review of Business Plan for 2013-14 Progress report on implementation of Organisational Development Strategy	Approach to Business Planning for 2014-15	Annual review of information governance activity	Draft Business Plan for 2014-15	Update on Business Plan for 2014-15	Update on Business Plan for 2014-15	Approval of Business Plan for 2014-15
<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>	<i>Business/Performance Reporting</i>
CEO report on business activity Development of Board performance pack Forthcoming statistical publications	CEO report on business activity Contract approval processes/approach to development of SLAs/MoUs with customers Board performance pack Forthcoming statistical publications		CEO report on business activity Summary of implications of NAO review of final benefits statement for former NPfIT programmes Board performance pack as at May Forthcoming statistical publications	CEO report on business activity Board performance pack – Q1 Corporate risks and issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications	CEO report on business activity Board performance pack Corporate Risks and Issues Forthcoming statistical publications
<i>Sub-Committee Meetings and Board workshops</i>											
May 13	June 13		July 13	Sept 13	Oct 13	November 13	December 13	January 14	Feb 14	March 14	
15 May – Assurance & Risk 29 May – Assurance & Risk (tele-conference) 30 May – Remuneration Committee	12 June – Assurance & Risk		17 July Assurance & Risk 24 July - Board workshop 26 July – Remuneration Committee	11 Sept – Assurance & Risk 6 Sept – Remuneration Committee		13 Nov – Assurance & Risk	4 Dec – Board workshop (provisional)	15 Jan – Assurance & Risk		12 Mar – Assurance & Risk	