

HSCIC Statutory Functions

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Progress

1. This paper sets out the progress made in establishing the processes necessary to meet the statutory functions required of the HSCIC under the Health and Social Care Act 2012. These processes are now either in place or where that is not the case then there is a date for when they are expected to be. A check will be carried out later in the year to ensure they are being correctly followed and are meeting the requirements of the Act.

	Statutory Function (summary)	Status	Progress
1	HSCIC must publish its procedures for considering S255 requests and how decisions are reviewed should the request be refused; publish details of all mandatory requests and any other requests under S255 to which it must comply; publish information obtained by complying with a Direction under S254 or a request under S255 and publish a register containing a description of the information it has obtained via S255 requests or S254 Directions. From time to time, the HSCIC must assess the quality of the information collected under S255 and S254 against information standards and publish a record of the assessment; it may give advice or guidance to any person on collection/analysis/publication/dissemination of information and must do if requested by the Secretary of State.	AMBER/GREEN	An overarching process for recording, managing, assuring the quality and publishing information obtained by complying with a Direction under S254 or a request under S255 has been developed; subject to executive management team approval it will be published on the HSCIC website in July 2014.
2	HSCIC must publish a Code of Practice for collection, analysis and dissemination of confidential information.	AMBER/GREEN	A draft of the Code is currently out for public comment. A target date for publication is September 2014.
3	HSCIC must maintain and publish a database of quality indicators	GREEN	A process is in place to publish and assure indicators for the NHS Outcomes Framework and CCG Outcomes Indicator
4	HSCIC must issue GPs with doctor index numbers	GREEN	A process is in place to issue GPs with doctor index numbers.
5	HSCIC must seek minimise burden and deliver its functions efficiently/economically; it must provide advice to the Secretary of State on ways in which burden has been reduced re collection of data.	GREEN	Advice on ways to reduce burden is provided by ROCR The HSCIC will undertake three-year rolling reviews to ensure action being taken.

6	HSCIC must exercise its functions as economically as possible; it may charge a fee in certain circumstances for complying with a Directions or S255 request. It must publish an annual report and lay it before Parliament	GREEN	A process is in place to ensure HSCIC functions are delivered economically; performance is monitored by the executive management team and the HSCIC Board. A Costing & Pricing policy has been developed. The HSCIC's Annual Report was approved by HSCIC Board on 17 June 2014. Publication is planned for July 2014.
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Note: A rating has been used to measure progress and an amber/green score has been given where an action has not yet been fully completed but where there is confidence that it will be met.