

Health and Social Care Information Centre Board

Agenda – Public Session

03 September 2014 – 10:30 to 12:45

Venue: Hill and Diggory Rooms, Trevelyan Square, Leeds, LS1 6AE

<u>Ref No</u>	<u>Agenda Item</u>	<u>Time</u>	<u>Presented By</u>
HSCIC 14 06 01	Chair's Introduction and Apologies (oral)	10:30 – 10:35	Chair
HSCIC 14 06 02	Declaration of Interests and minutes	10:35 – 10:45	
	(a) Register of Interests (paper) – for information		
	(b) Minutes of Board meeting on 02 July 2014 (paper) – to ratify		Chair
	(c) Progress on action points (paper) – for information		
HSCIC 14 06 03	Transparency and Governance	10:45 – 11:05	
	(a) Enhancing Transparency and Governance:		
	i. Revised Corporate Governance Manual (paper) – for approval		Director of Finance and Corporate Services
	ii. Revised Board, Assurance and Risk Committee and Remuneration Committee Terms of Reference (papers x 3) – for approval		
	iii. Board meeting dates 2015-16 (paper) – to endorse		Chair
	iv. Board Forward Business Schedule 2014-15 (paper) – for information		Chair
	(b) Committee Reports:		
	i. Information Assurance and Cyber Security Committee: 02 July 2014 (oral)		Committee Chair
	ii. Assurance and Risk Committee: 03 July 2014 (oral)		Committee Chair
HSCIC 14 06 04	Business and Performance Reporting	11:05 – 11:45	
	(a) Board Performance Pack (paper) – for comment		CEO
	(b) HSCIC Corporate Performance Framework Update (paper) – for comment		Director of Finance and Corporate Services
	(c) Corporate Risks and Issues Progress Update (paper) – for comment		Director of Finance and Corporate Services
	(d) i. Partridge Review Recommendations Progress Update (paper) – for information		Director of Information and Analytics
	ii. Data Releases Update (paper) – for comment		

HSCIC 14 06 05	Supporting the Health and Social Care System	11:45 – 12:20	
	(a) Code of Practice on Confidential Information (paper) – for approval		Director of Operations and Assurance Services
	(b) Secretary of State’s Commission for the Protection of Patient Data Update (paper) – for information		Director of Operations and Assurance Services
	(c) Outline Proposal to Assess and Develop the HSCIC’s Work with Social Care (paper) – for comment		CEO
HSCIC 14 06 06	Strategic and Policy Items	12:20 – 12:40	
	(a) Transformation Programme Report (paper) – for comment		Director of Human Resources
	(b) Direction for the Establishment of Spine 2 Services – for ratification		Caldicott Guardian and Lead Clinician
HSCIC 14 06 07	Any other Business (Subject to prior agreement with Chair)	12:40 – 12:45	Chair
HSCIC 14 06 08	Background Paper(s) (for information)		
	(a) Care.data Directions Update (paper) - for information		
	(b) Statutory Obligations (correspondence) – for information		
	(c) Forthcoming Statistical Publications (paper) – for information		
	(d) The Process for Refreshing the HSCIC’s Strategy – for information		
	(e) Programme Definitions – for reference		

Date of next meeting 26 November 2014