

**Health and Social Care information Centre (ENDPB)**

**Board Meeting**

**Public Session**

Title of Paper:	HSCIC Board Performance Pack 2013/14
Board meeting date:	23 October 2013
Agenda Item No:	HSCIC 13 10 03 (a)
Paper presented by:	Carl Vincent, Director of Finance and Corporate Services
Paper prepared by:	John Willshire, Programme Director
Paper approved by (Sponsor Director)	Carl Vincent, Director of Finance and Corporate Services
Purpose of the paper:	<p>To present to the Board progress to develop a new approach to measuring, managing and reporting performance and provide the Board with a summary of actual performance in August and other management information.</p> <p>Since July this year we have undertaken a number of activities to create the new Board pack:</p> <ul style="list-style-type: none"> <li>• Developed in a workshop with the Executive Management Team (EMT) a new set of organisation-wide key performance indicators and associated targets</li> <li>• Captured the detail behind each key performance indicator (KPI) – baseline performance, targets, tolerances, data sources, etc - in a “KPI Dictionary” (which is also the mechanism for ‘change control’)</li> <li>• Designed a new performance pack using ideas and inputs from the Board members (including the non-executives)</li> <li>• Agreed that the Board will be routinely presented with a sub-set of those KPIs managed by the EMT (with others being reported on an exception basis)</li> </ul>
Patient/Public Interest:	The public interest is in ensuring the HSCIC manages its business in an effective way
Actions required by the Board:	To note