



Health and Social Care Information Centre (ENDPB)

Board Meeting

Public Session

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| Title of Paper: | Update on action points from previous meetings |
| Board meeting date: | 04 December 2013 |
| Agenda Item Number: | HSCIC 13 11 02 (c) |
| Paper presented by: | Chair |
| Paper prepared by: | Board Secretary |
| Paper approved by (Sponsor Director) | |
| Purpose of the paper: | To share an update on action points from previous meetings for information |
| Patient/Public Interest: | Corporate Governance |
| Actions required by the Board: | To note for information |

Summary of progress against Board meeting actions

✓ = done, c/f = on-going

| Status | Summary of Action | Commentary | Responsible Director |
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| ✓ | It was observed that updates provided at the September Board had not all been incorporated on the Register of Interests. | Completed | Board Secretary |
| ✓ | A paper would be presented to the next Board meeting in December and given the complexity of the subject the Board requested that a care.data update be tabled at each subsequent Board meeting. | On the agenda | Director of Information and Data Services |
| ✓ | The Board approved the strategy document for circulation and comment with HSCIC partners and stakeholders. The responses to the document will be consolidated into a final version to be brought back to the Board in December. | On the agenda | Director of Clinical and Public Engagement |
| c/f | A first draft of the detailed business plan for 2014-15 would be tabled at Januarys Board meeting. | Included on the Board Forward Business Schedule for January 2014 | Director of Finance and Corporate Services |
| ✓ | Accredited Safe Haven Contractual Arrangements: the Director of Information Assurance agreed to identify and document the HSCICs position for the IG subgroup and to bring an update, which would include timelines and organisational responsibilities, to the next Board meeting. | On the agenda | Director of Information Assurance |

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| ✓ | Board Forward Business Schedule for 2013-14: the vice-Chair highlighted that some key meetings, in particular November's Assurance and Risk Committee, were not included on the schedule. | Completed | Board Secretary |
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