

**HSCIC – Draft Board Business Schedule 2014/15**

03 April 14	14 May 14	06 June 14	02 July 14	03 Sept 14	29 Oct 14	29 November 14	28 Jan 15	25 Feb 15	25 March 15
<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>	<b>Governance and Accountability</b>
Register of Interests Minutes of March Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Recommendation on appointment of Executive Directors to Board – <b>for approval</b> Recommendation on appointment of vice Chair to the Board – <b>for approval</b> Recommendation on appointment of Caldicott Guardian - <b>for approval</b> ALB Non-Executive Director Alignment (HEE) Reports from sub-committees: • Assurance and Risk • Remuneration	Register of Interests Minutes of April Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Progress on preparation of Annual Report and Accounts for HSCIC (ENDPB) Outcome of annual review of Board effectiveness Reports from sub-committees:	Register of Interests Minutes of May Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Annual Report and Accounts 2013-14 for HSCIC (ENDPB) – <b>for approval</b>	Register of Interests Minutes of June Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Reports from sub-committees: • Assurance and Risk	Register of Interests Minutes of July Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Review of Board and sub-Committee Terms of Reference and Corporate Governance manual Schema Delegation of Authorities - <b>for review</b> Reports from sub-committees: • Assurance and Risk	Register of Interests Minutes of September Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Reports from sub-committees: •	Register of Interests Minutes of October Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 Arrangements for annual review of Board effectiveness Reports from sub-committees: • Assurance and Risk	Register of Interests Minutes of November Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 and 2015-16 Reports from sub-committees: • Assurance and Risk	Register of Interests Minutes of January Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 and 2015-16 Outcome of annual review of Board effectiveness Reports from sub-committees:	Register of Interests Minutes of February Board – <b>to ratify</b> Progress on action points Forward Board business schedule for 2014-15 and 2015-16 Outcome of the annual review of Board effectiveness Reports from sub-committees:
<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>	<b>Strategic/Policy Items</b>
Transformation Programme Plan			Transformation Programme Plan		Approach to Business Planning for 2015-16 Mid-year review of Business Plan for 2014-15	Business Planning for 2015-16 update Transformation Programme Plan Annual review of Information Governance activity	Draft Business Plan for 2015-16	Update on Business Plan for 2015-16	Approval of Business Plan for 2015-16 Transformation Programme Plan
<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>	<b>Business/Performance Reporting</b>
Board performance pack Data and Information Services Data Request Report Forthcoming statistical publications Care.data programme update	Board performance pack Forthcoming statistical publications Care.data programme update	Board performance pack Forthcoming statistical publications Care.data programme update	Board performance pack Data and Information Services Data Request Report Forthcoming statistical publications Care.data programme update NHS Mail 2 Business Case – for approval	Board performance pack NHS Mail 2 Business Case – for approval Forthcoming statistical publications	Board performance pack Forthcoming statistical publications	Board performance pack Data and Information Services Data Request Report Forthcoming statistical publications	Board performance pack Forthcoming statistical publications	Board performance pack Forthcoming statistical publications	Board performance pack Data and Information Services Data Request Report Forthcoming statistical publications
<b>April 14</b>	<b>May 14</b>	<b>June 14</b>	<b>July 14</b>	<b>September 14</b>	<b>October 14</b>	<b>November 14</b>	<b>January 15</b>	<b>February 15</b>	<b>March 15</b>
<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>	<b>Key Meetings</b>
Transformation Programme Board – 23 April	Leadership Forum – 01 May Assurance and Risk Committee – 07 and 21 May Transformation Programme Board – 28 May	Leadership Forum – 01 June Assurance and Risk Committee – 04 June Transformation Programme Board – 25 June		Assurance and Risk Committee – 10 Sept		Assurance and Risk Committee – 12 Nov	Assurance and Risk Committee – 14 Jan		Assurance and Risk Committee – 11 March