

**Care.data
Programme Board**

Monday 15 December 2014

13:00 – 15:00

Skipton House, London (5A1)

A G E N D A

Item	Title	Owner
A – Meeting Governance		
1	Welcome, introductions and apologies	Chair (Tim Kelsey)
2	Agenda overview	
3	Acceptance of minutes from last meeting and review of actions (Paper 01: 'Programme Board Minutes 20141117' – <i>for approval</i>)	
B – Programme		
4	Highlight Report (Paper 02: 'Programme Board highlight report 20141215' – <i>for information</i>) (Paper 03: 'Pathfinder Stage Plan on a Page' – <i>for approval</i>)	Eve Roodhouse
5	Independent Information Governance Oversight Panel (IIGOP) Report (Verbal briefing – <i>for update</i>)	Alan Hassey
6	Risk and Issues Baselineing (Paper 04: 'Risk Register 20141215' – <i>for baselining</i>)	Donna Braisby
7	Programme Validation Review (PVR) (Paper 05: 'Project Validation Review' – <i>for update</i>)	Eve Roodhouse
C – Any Other Business		
8	Update on publication of Programme Board papers Confirmation of Expert Reference Group Terms of Reference	Eve Roodhouse

Next Meeting:

Wednesday 14 January 2014 12:30 – 14:30

VC: Skipton House, London (6B6); Quarry House, Leeds (4W25)

Attendees:

Mark Davies Informatics and Digital Strategy, Department of Health
Simon Denegri National Institute for Health Research
Jon Ford Head of Operations, Clinical Practice Research Datalink
Bethan George Deputy Director Integrated Care WELC Integrated Care Program Tower Hamlets CCG

Dr Alan Hassey RCGP Health Informatics Group, National Data Guardian Panel member
Tim Kelsey Care.data Senior Responsible Owner (SRO)
David Knight Information Strategy, Department of Health
Peter Knight Deputy Director R&D, Head of Research Information & Intelligence, DH
Dr Geraint Lewis Chief Data Officer, NHS England
Martin McShane Director (Domain 2) on Behalf of Sir Bruce Keogh
Eve Roodhouse Care.data Programme Director
Sarah Schofield GP and Chair of West Hampshire Clinical Commissioning Group
Tom Ward Head of Intelligence and Information Management, Care Quality Commission

Apologies:

Will Cavendish Director General, Innovation, Growth and Technology, Department of Health

Ciaran Devane Chair of the care.data Advisory Group
Dr Ian Hudson CEO, Medicines and Healthcare Products Regulatory Agency
Sir Bruce Keogh National Medical Director
Prof John Newton Chief Knowledge Officer, Public Health England
Neil Stutchbury Monitor
Andy Williams CEO, Health & Social Care Information Centre

Secretariat:

Donna Braisby care.data Programme Manager, Health and Social Care Information Centre
Rozanne Addams care.data Programme Support Office, Health and Social Care Information Centre